

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet Sub-Committee (Council Charities) held in the Floor 1, Room 2, District Council Offices, Gernon Road, Letchworth Garden City on Thursday, 13th December, 2018 at 1.00 pm

### 1 APOLOGIES FOR ABSENCE

There were no apologies for absence received from Councillors.

### 2 MINUTES - 20 NOVEMBER 2018

**RESOLVED:** That the Minutes of the Meeting of the Sub-Committee held on 20 November 2018 be approved as a true record of the proceedings and be signed by the Chairman.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that in accordance with Council policy the meeting was being audio recorded.

The Chairman drew Members' attention to the item on the front page of the agenda regarding 'Declarations of Interest' and reminded Members that, in accordance with the Code of Conduct, any declarations of interest in respect of any business set out in the agenda, should be declared immediately prior to the respective agenda item. Members declaring a Declarable Interest, who wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest.

### 5 PUBLIC PARTICIPATION

There was no public participation.

### 6 ANNUAL ACCOUNTS AND RETURNS FOR COUNCIL ADMINISTERED CHARITIES

**RESOLVED:**

That the Cabinet Sub-Committee (Council Charities):

- i. approves the information required by the Charities Commission for the four registered charities, so that the returns can be submitted prior to the January 2019 deadline; and
- ii. notes the requirement for those charities with a gross income of more than £25k in their financial year to have their accounts independently examined and, as this applies to King George's Field, instructs this to be undertaken for those accounts for 2017/18. This will be undertaken by the Shared Internal Audit Service (SIAS).